Treffen Staging & Tour Departure Timeline

Wednesday, 29 April

TBD Port-a Potties arrive at World Arena Lot B.
3:00-7:00pm Volunteers and Driving Teams sign in at Broadmoor available
Material: PCA waiver, volunteer t-shirts

Thursday, 30 April & Saturday, 2 May

6:30am Equipment truck and staging/traffic control volunteers arrive at World Arena Lot B. Equipment truck will park near handicapped spaces in Lot B. Volunteers will park at ticketing office lot to the right.

6:30-7:00am Set up Information Desk; all volunteers sign PCA waiver form (for those who had not signed one yet); conduct volunteer briefing; station volunteers; and set up traffic cones for inbound & outbound traffic, staging lanes (room permitting) and signs; and set out bottled waters.
Material: Tour participant lists by tour & departure times, lane assignments, PCA waiver, volunteer t-shirts, and name badges, signs, cones, table, radios, water, PA system, work gloves, and trash bags

7:00-8:00am Tour Driving Teams begin to arrive (staggered based tour start time) and lines up at respective staging lanes; Team members will head to Information to sign in; Tourmeister conducts briefing and hands out tour package and emergency bags. Sweeps will be stationed at the end of the staging lanes to assist with lining up cars and affix window stickers on non-Porsches for recognition purposes. Tour leads will conduct drivers meeting at least 30 minutes prior to departure time and give a head count (including tour driving team members) to Tourmeister.
Material: Tour participant lists, wristbands, window stickers, tour directions, emergency kit bags, PCA waiver, volunteer t-shirts, and name badges

7:00-8:30am Participants arrives based on drivers meeting time information received for their tour. Volunteers will check Treffen badges and then direct them to their respective tours' staging lanes to check in and receive their wristbands, tour directions, and driver safety briefing. Early arrivals will be directed to a holding area.

8:00am Lane A - Tour 1 departs (Mtn Roads on Thur/Royal Gorge 1 on Sat)
8:10am Lane C - Tour 2 departs (Royal Gorge on Thur/ Mtn Roads on Sat)
8:20am Lane E - Tour 3 departs (Red Rocks on Thur/Royal Gorge 2 on Sat)
8:30am Lane B - Tour 4 departs (Fossil Beds on Thur/Red Rocks on Sat)
8:40am Lane D - Tour 5 departs (Cripple Creek on Thur/Fossil Beds on Sat)
8:50am Lane F - Tour 6 departs (Bishop Castle on Thur/Cripple Creek on Sat)
9:00am Lane A - Tour 7 departs (Rampart Range on Thur/Bishop Castle on Sat)

8:45-9:15am Staging team packs up equipment truck and departs World Arena.

Staging Volunteer Specific Tasks:

Equipment Truck Driver: Set up information desk and water station; sign in staging volunteers and tour driving team. Hand out name badges and emergency kit bag. Make announcements as necessary.

Traffic Volunteers:
All: Set up cones blocking tour exits from Parking Lot B. Set up cones on Cheyenne Meadow Rd such that drivers cannot turn into Parking Lot B tour exits or the information desk area.
World Arena Entrance Corner (at Venetucci and Cheyenne Meadow Rd)– direct drivers to the badge checker area and make sure no one is blocking the intersection. May require pressing the crosswalk button as tours are lining up to leave.
Badge Checkers – only tour participants with their Treffen nametag and the AMR Tour Driving Team (will receive a roster) are allowed to turn left into Parking Lot B. Tour participants without their Treffen nametag need to return to the Broadmoor to retrieve it. All other volunteers or spectators can park in the World Arena ticketing office parking lot.
Tour Exits – make sure no one enters thru the tour exits. Move the cones when a tour is ready to leave and then replace the cone blocking the exit afterwards.

Staging Volunteers:
Tour Checkers – set up cones that will direct drivers to go to the rear of the staging lane signs. Direct tour participants to the rear of their tours' staging lanes (will receive a list of tours that correspond to a staging lane (A-F)) to receive instructions on lining up for their tour. Those arriving too early will be directed to a holding area. Assist Tour Driving Team with lining up cars as necessary.
Note: Tour participants do not have departure times, they are given a meeting time at 45 minutes prior to the scheduled departure time.

Staging Lane Assignments – Thursday, 30 April (draft)

Tour Driving Teams will arrive one hour prior to their departure time.

Tour 1: Curved Mountain Roads & Scenic Vista Tour……..Lane Assignment – A
Meeting Time – 07:15
Departure Time – 08:00
Tour Leader: Bob & Linda Foltz, Mid: Larry & Nancy Young, Sweep: Tim & Pam Drummer

Tour 2: Royal Gorge Tour…… Lane Assignment – C
Meeting Time – 07:25
Departure Time – 08:10
Tour Leader: Ted & Michelle Hampson, Mid: Arnie & Susan Easterly, Sweep: Rob & Cindy Provost

Tour 3: Red Rocks Tour……Lane Assignment – E
Meeting Time – 07:35
Departure Time – 08:20
Tour Leader: Joel & Doreen Godfredson, Mid: Ed & Felix Quinata, Sweep: Bill & Jane Cosper

Tour 4: Fossil Beds Tour……..Lane Assignment – B
Meeting Time – 07:45
Departure Time – 08:30
Tour Leader: Bull & Kym Whitaker, Mid: David & Jennifer Gardner, Sweep: Phil & Marylu Smith

Tour 5: Cripple Creek Tour…… Lane Assignment – D
Meeting Time – 07:55
Departure Time – 08:40
Tour Leader: Karl & Kathy Klepfer, Mid: Eric Rummel, Sweep: Mike & Liz Moore

Tour 6: Bishops Castle Tour……Lane Assignment – F
Meeting Time – 08:05
Departure Time – 08:50
Tour Leader: Dwight & Dana Kasten, Mid: Spencer & Angela Prou, Sweep: Rich Sanders

Tour 7: Rampart Range Off-Road Tour (Note - anyone arriving before 08:05 will go to holding area because Lane A is still occupied!)……Lane Assignment – A
Meeting Time – 08:15
Departure Time – 09:00
Tour Leader: TJ Veldheer & Tracey Maldonado, Mid: none, Sweep: Raimond & Gudrun Melkers

Staging Lane Assignments – Saturday, 2 May (draft)

Tour Driving Teams will arrive one hour prior to their departure time.

Tour 1: Royal Gorge Tour (Group 1)…… Lane Assignment – A
Meeting Time – 07:15
Departure Time – 08:00
Tour Leader: Ted & Michelle Hampson, Mid: David & Jennifer Gardner, Sweep: Phil & Marylu Smith

Tour 2: Curved Mountain Roads & Scenic Vista Tour……..Lane Assignment – C
Meeting Time – 07:25
Departure Time – 08:10
Tour Leader: Bob & Linda Foltz, Mid: Ed & Felix Quinata, Sweep: Bill & Jane Cosper

Tour 3: Royal Gorge Tour (Group 2)…… Lane Assignment – E
Meeting Time – 07:35
Departure Time – 08:20
Tour Leader: Nate & Lore Adams, Mid: TJ Veldheer & Tracey Maldonado, Sweep: Geof & Amy Suits

Tour 4: Red Rocks Tour……Lane Assignment – B
Meeting Time – 07:45
Departure Time – 08:30
Tour Leader: Joel & Doreen Godfredson, Mid: Jeff Deitemeyer & Trey Ohl, Sweep: Tim & Pam Drummer

Tour 5: Fossil Beds Tour……..Lane Assignment – D
Meeting Time – 07:55
Departure Time – 08:40
Tour Leader: Bull & Kym Whitaker, Mid: Arnie & Susan Easterly, Sweep: Rob & Cindy Provost

Tour 6: Cripple Creek Tour…… Lane Assignment – F
Meeting Time – 08:05
Departure Time – 08:50
Tour Leader: Karl & Kathy Klepfer, Mid: Spencer & Angela Prou, Sweep: Rich Sanders

Tour 7: Bishops Castle Tour (Note - anyone arriving before 08:05 will go to holding area because Lane A is still occupied!)……Lane Assignment – A
Meeting Time – 08:15
Departure Time – 09:00
Tour Leader: Dwight & Dana Kasten, Mid: Eric & Remy Rummel, Sweep: Mike & Liz Moore